

Brompton-on-Swale Parish Council

Clerk: Martin Reynolds

31 St Pauls Drive, Brompton on Swale, Richmond DL10 7HQ

Tel: 07849 048581

email: bosparishclerk@talktalk.net

www.brompton-on-swale.org.uk

To: All Members

County Councillor C Les

District Councillors

Police

Brompton-on-Swale Residents

**NOTCIE IS HEREBY GIVEN THAT THE ANNUAL PARISH MEETING AND THE ANNUAL MEETING OF THE PARISH COUNCIL**

**WILL BE HELD ON THURSDAY 19 MAY 2022 AT 7.00 PM**

**AT THE BROMPTON-ON-SWALE COMMUNITY SPORTS HALL, HONEY POT ROAD, BROMPTON-ON-SWALE**

**The meeting is open to the public by virtue of the Public Bodies (administration to Meetings Act 1960 s1 and The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.**

It is recommended that for the safety of all those attending the meeting, taking personal responsibility and carrying out a lateral flow test before arrival and wearing a face mask whilst indoors (if unable to maintain social distancing), will be encouraged, regardless of vaccination status.

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – **Item 3 ‘Public Participation'**

*Members of the public are allowed to film, make sound recordings and use social media to record all public items on our agendas, provided that they provide advance notice to the Clerk or Chairman by the start of the meeting, filming and recording is overt & filming and recording is not undertaken in a manner which the Chairman considers to be disruptive or distracting to the good order and conduct of the meeting. Members of the public present also have the right NOT to be filmed or recorded.*

Martin Reynolds, Clerk to the Parish Council

Agenda for meeting is shown below

**19 May 2022**

**Cllr Andrew Guest**

**(Chairman)**

**AGENDA**

**Annual Parish Meeting**

**This meeting will take place immediately prior to the Annual Meeting of the Parish Council. Members of the public will have the opportunity to raise matters for consideration by the Parish Council. Copies of the minutes of the 2021 Annual Parish Minutes will be available.**

**Parish Council Annual Meeting**

##  1. Declaration of Acceptance of Office for Councillors:

 **2**. **To receive nominations for and Election of Officers** – Chairman & Vice Chairman

1.1 To receive nominations for Chairman and approve Election

 1.2 Appointed Chairman to sign Declaration of Acceptance of Office

 1.3 To receive nominations for Vice-Chairman and approve Election

**3** **Declaraton of Interest:** To Approve Dispensation Requests and to Note Declarations of Interests not already declared under members Code of Conduct or members register of Pecuniary Interests

4 **To receive nominations and Election of representatives:** to Village Society, Yorkshire Local Councils Association (YLCA)

**5** **Apologies**: To Note Apologies and Approve Reasons for Absence

**6 Public Participation:**  Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so. PLEASE NOTE: Total time limit for this item is 30 minutes, each speaker limited to a 5-minute slot.

**7** To confirm the **Minutes of the last meeting** held on 14 April 2022 as a true and correct record

**8** **Matters arising** – to receive any information on ongoing matters from the minutes and decide on further action where necessary

8.1 Augustus Gardens transfer Plan

 8.2 Red Telephone Kiosk

 8.3 Reinforcing the Riverside

 8.4 Dog Waste Bin – Stephenson Road

 8.5 Allotments site

 8.6 Queens Platinum Jubilee Celebrations

8.7 Soil heap Bathroom World Car park

8.8 Replacement Trees

**9 Reports:** NYCC; RDC; Police; Village Society

**10** **Current issues**

10.1 To review Standing Orders and receive any recommendations for change (circulated prior to the meeting)

10.2 To review Financial Regulations and receive any recommendations for change (circulated prior to the meeting)

10.3 To consider/discuss insurance premium for 2022/2023 – Current 3 year plan expires on 11 June 2023

10.4 To adopt Governance and Accountability for Smaller Authorities in England (JPAG) – March 2022 (circulated prior to the meeting, including changes for 2022/23)

10.5 To review Data Protection registration and ensure ICO certificate in place – Expires 15 Nov 2022 (circulated prior to meeting)

**11** **Parish Finances**

11.1 To receive and note the payments previously authorised and receipts (circulated prior to the meeting)

11.2 To receive a bank reconciliation and budget comparison for the year ending 31 March 2022 (circulated prior to the meeting)

 11.3 Annual Accounts 2021/2022

 10.3.1 Receive and note the Annual Internal Audit Report – (circulated prior to the meeting)

 10.3.2 Consider and approve the Annual Governance Statement

10.3.3 Consider and approve the Accounting Statements for 2021/2022 – (circulated prior to the meeting)

**12** To consider the following new **Correspondence** received and decide action where necessary

12.1 Discuss request from resident to trade from mobile on a weekly basis

**13** To consider and decide upon the following **New** **Planning Applications**

 No New Planning applications received

**14** To receive the following **Planning Decision/Information**

No planning decisions received

**15** **Minor Matters**

**16** To confirm the **Date of next meeting**, Thursday 7 July 2022 @7.00pm - TBA